



MTU

Ollscoil Teicneolaíochta na Mumhan
Munster Technological University

Registration Form New Applicant **Postgraduate Research Study**

ALLOW A SPACE BETWEEN WORDS

TICK APPROPRIATE BOX

Please read the guidelines prior to completing this form.

Are you a new entrant to the University? Yes If yes, please upload a photograph and a copy of your birth certificate/passport with your application (see Note 1 & 2)
No If no, please enter your **Student ID Number**

Title (Mr/Ms/Mrs etc.) **Gender** Male Female Other

Surname (See Note 2)

First Name(s) (See Note 3)

Home Address (See Note 3) **Eircode**

Address while at MTU (if different from above) **Eircode**

Date of Birth (See Note 3) **Mobile No.** **PPS No.**
Day / Month / Year

Email Address (If you already have a @mycit.ie email address, please enter above) **Nationality** (See Note 4 & 5)

Domiciliary of Origin: Have you been residing in Ireland for all of the 3 years prior to commencing your research? Yes No
If no, enter the city and country where you most recently resided prior to entering Ireland **City** **Country**

Residency: Have you resided in Ireland (or another EU country) for any 3 out of the 5 years prior to commencing your research? Yes No

Do you have any disability or impairment? Yes No (If yes, you can register with MTU's Disability Support Services - see Note 6)
Emergency Contact Name
Emergency Contact Number
Relationship to Applicant

POSTGRADUATE DEGREE AWARD SOUGHT

MA	MBus	MSc	MEng	PhD
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DEPARTMENT

PROPOSED DURATION OF PROGRAMME (See Note 7)
Start Date
Finish Date

Name of Principal Supervisor

Name of Second Supervisor

MODE OF ATTENDANCE

Full Time **Part Time** **Transient**
If transient, name other institution (see Note 8)

MAIN LOCATION OF RESEARCH
MTU **Other Research Institution** **Work Place**
If outside MTU, name other research institution or workplace

GRANT / SCHOLARSHIP

Are you in receipt of a grant/scholarship/third party funding? Yes No
If yes, name the funding programme or awarding body
Address
Contact Email **Project Code**

DECLARATION BY APPLICANT

I declare that the information given by me is true and accurate. I agree to abide by the rules and regulations of MTU. (See Notes 9 & 10)

Applicants Signature	<input type="text"/>	Date	<input type="text"/>
Principal Supervisor	<input type="text"/>	Date	<input type="text"/>
Head of Dept Signature	<input type="text"/>	Date	<input type="text"/>

FOR SCHOOL OF GRADUATE STUDIES USE ONLY

Course Code	CR_ <input type="text"/>	Date	<input type="text"/>
Application Received	<input type="text"/>	Date	<input type="text"/>
Dean of Graduate Studies Signature	<input type="text"/>	Date	<input type="text"/>
Date sent to Admissions & Fees	<input type="text"/>		

FOR OFFICE USE ONLY	DEAN <input type="checkbox"/>	BIRTH CERT <input type="checkbox"/>	PASSPORT <input type="checkbox"/>	NON-EU VISA <input type="checkbox"/>
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Guidelines for the completion of the Registration Form

1. Please attach or scan your photograph to the form, or, submit as attachment.
2. Please enter your full legal name (as on your birth certificate or Passport). **THE NAME YOU ENTER HERE WILL APPEAR ON ANY PARCHMENT TO WHICH YOU ARE ENTITLED.** New entrants to this University should attach a copy of their birth certificate with this form.
3. The address that you give here will be used for all correspondence. The Admissions Office should be notified in writing of any change of address by emailing AdmissionsCork@mtu.ie
4. If English is not your first language, you are required to provide certification of competence in English (eg. IELTS, TOEFL).
5. Non-EU Applicants must observe the entry requirements for the course, as well as their visa requirements. Applicants claiming refugee status must attach a copy of the Stamp 4 proof of residency. <https://www.irishimmigration.ie/>
6. The purpose of this question is to ascertain whether you require any special arrangement which will facilitate your attendance at classes or assist you in taking your examinations. If yes, you can register with CIT's Disability Support Services at http://www.mycit.ie/access_disability/disability-support-service/registering . All information supplied will be treated confidentially. If you have any medical condition that could give rise to difficulties while attending, please inform your Head of Department.
7. Applicants should obtain information about project duration, start and finish dates and scholarship information, where applicable, from their principal supervisor.
8. Applicants based at another institution with whom MTU has a Memorandum of Understanding covering fees and related matters should tick the "Transient" box and write in the name of the institution along the ruled line.
9. Copies of the Student Regulations may be obtained from the MTU website <https://www.mtu.ie/postgraduate/regulations>
10. Please notify your principal supervisor, Head of Department and School of Graduate Studies in writing if you decide to leave the programme.

PLEASE NOTE: STUDENTS ARE NOT REGISTERED ON THEIR POSTGRADUATE PROGRAMME UNTIL ALL FEES DUE ARE PAID IN FULL. Students who are not fully registered are not entitled to avail of any of the University's facilities and may not sit examinations.

ALL OFFERS OF PLACES ON MTU PROGRAMMES ARE MADE SUBJECT TO THE APPLICANT PROVIDING DOCUMENTARY EVIDENCE OF IDENTITY, QUALIFICATIONS, WORK EXPERIENCE AND, IN THE CASE OF NON-EU APPLICANTS, DOMICILIARY STATUS.

In the event of an applicant providing false or misleading information which is relevant to your application you will be asked to leave the course.

Data Protection Act / GDPR

All information gathered by the University will be used only for the purposes registered under the general Data Protection Regulation 2018. Copies of the institute's Data Protection Policy may be obtained from www.cit.ie/gdpr

THIS FORM, FULLY COMPLETED, SHOULD BE RETURNED TO: Graduate.StudiesCork@mtu.ie

This form does not infer or impose any legal obligations on MTU to provide courses or other services to students. The information may be altered, cancelled or otherwise amended at any time. It does not constitute an offer to supply courses or modules and it is not to be construed as imposing a legal obligation on the Institute to supply courses or modules in respect of any course of study.